

Property Address		Improvements	
		Alarm System Install	\$ _____
		Cabinets	\$ _____
		Carpeting	\$ _____
Property Type		Decorating & Furniture	\$ _____
Property Type (SFR, Duplex, Triplex)		Fixtures	\$ _____
Rents Received		Flooring	\$ _____
Rents Received	\$ _____	Other:	\$ _____
		Other:	\$ _____
		Other:	\$ _____
Property Info		Cleaning & Maintenance	
Purchase Price	\$ _____	Gardening	\$ _____
Closing Costs	\$ _____	Labor	\$ _____
Purchase Date	\$ _____	Painting	\$ _____
Land Value	\$ _____	Pest Control	\$ _____
Building Value	\$ _____	Supplies	\$ _____
Expenses		Other:	\$ _____
Advertising	\$ _____	Other:	\$ _____
Alarm System Monthly Dues	\$ _____	Repairs	
Commissions	\$ _____	Electrical	\$ _____
Decorating	\$ _____	Hardwood	\$ _____
HOA Dues	\$ _____	Plumbing	\$ _____
Home Owners Insurance	\$ _____	Roof	\$ _____
Legal & Professional	\$ _____	Other:	\$ _____
Management Fees	\$ _____	Other:	\$ _____
Mortgage Interest 1st (attach 1099s)	\$ _____	Other:	\$ _____
Mortgage Interest 2nd (attach 1099s)	\$ _____	Office Expense	
Pest Control	\$ _____	Bank Fees	\$ _____
PO Box	\$ _____	Checks	\$ _____
Property Tax	\$ _____	Computer	\$ _____
Refinancing Points	\$ _____	Computer Software	\$ _____
Telephone	\$ _____	Fax Machine	\$ _____
Utilities	\$ _____	Office Supplies	\$ _____
Trash	\$ _____	Photocopies	\$ _____
Water & Sewer	\$ _____	Postage	\$ _____
Gas	\$ _____	Other:	\$ _____
Cable	\$ _____	Other:	\$ _____
Electricity	\$ _____	Other:	\$ _____
Other:	\$ _____	Auto Travel	
Other:	\$ _____	Trips to the Bank	mi _____
Other:	\$ _____	Trip to Property	mi _____
Other:	\$ _____	Trips to Supply Stores	mi _____
Other:	\$ _____	Other:	mi _____
Other:	\$ _____	Other:	mi _____
Other:	\$ _____	Other:	mi _____